



Small Project Application

The Fish & Wildlife Compensation Program (FWCP) works on behalf of its program partners, BC Hydro, the BC Ministry of Environment, and Fisheries and Oceans Canada to conserve and enhance fish and wildlife populations affected by the construction of BC Hydro dams.

The Small Project Fund

Each year the Fish and Wildlife Compensation Program (FWCP) in the Columbia Basin sets aside money to support small projects. This money can be allocated to project proposals submitted by the public. The fund is designed to support projects such as:

- habitat enhancement on a small area
- replacing spawning gravel
- stream bank stabilization
- slashing and thinning to increasing forage for ungulates
- collecting baseline information to help develop future projects

The following types of activities will not be funded:

- construction of boat launches or recreation sites
- debris clean-up on reservoirs
- ongoing administration costs of organizations
- individual compensation for losses resulting from hydroelectric development
- promotion of business opportunities or training

Frequently Asked Questions

Who can apply?

Individuals or organizations can apply, however Small Project funding is primarily targeting community groups and non-profit organizations that are able to bring in-kind resources, volunteer labour, and/or local knowledge and expertise to a project.

When is the deadline?

Small Project application forms can be submitted at any time during the year. Although there is no deadline for these applications, the FWCP undertakes its yearly allocation of resources (for the following fiscal year) at the end of each calendar year. It is therefore beneficial to submit your Small Project Application Form by October 1st to ensure it is included in this annual planning process.

Does the project have to be in the FWCP area?

Yes. This extends from Valemount in the north, to Grasmere in the southeast and Rossland in the southwest. The Flathead, Kettle and Okanagan river drainages are not in the Program area.

Who decides on project funding?

Project applications are usually reviewed in three stages:

- first by Program staff
- then by a Technical Committee
- Finally by the FWCP Steering Committee, made up of partner agencies, First Nations and public representatives.

When can I expect a response?

- A staff member will usually review your application within two weeks of you contacting the office. If your application goes through all three stages in the review process, a final response can be expected within three months after applying.

How much money can I apply for from the FWCP?

- **A maximum of \$10,000** including all expenses and taxes. Financial and/or in-kind contributions from elsewhere may mean that the total value of the project can exceed \$10,000.

Do I need partners or contributions from other organizations?

- You can apply as an individual but in order to show community support, project partners (especially those that have committed to providing technical / financial support) will strengthen the proposal
- Although you may apply for 100% funding from the FWCP, a contribution of volunteer labour or equipment to the project will strengthen the proposal.

Can I get funding for multi-year projects?

- No. You need to apply each year. A successful project application one year does not mean that subsequent funding requests for the same project will be approved. Each project will be reviewed and evaluated on its own merits, each year.

What are the key criteria used when reviewing applications?

The reviewers will consider whether the project is:

- **Biologically appropriate.** Does the project make sense biologically and is it achieving a positive biological outcome?
- **Cost effective.** Compared to the benefits to be achieved, is the cost of the project reasonable?
- **Related to dam impacts.** The Program's mandate is to conserve and enhance fish and wildlife impacted by the construction of BC Hydro dams in the Columbia Basin therefore help fish and wildlife deliver projects. Does the project meet the help to meet the objectives of this mandate?.
- **Supported by partners.** Does the project have partners who are contributing resources to the project? Will the applicant contribute volunteer labour, cash or in-kind donations?
- **Achievable.** Is the project do-able, given the time, resources, etc. proposed in the application? Has sufficient background work been done if permits or approvals are required?
- **Socially desirable.** Does the project increase public awareness of fish and wildlife issues?
- **Lawful.** Does the project adhere to legislation and policies? (e.g., the provincial wild fish policy that prohibits introduction of exotic fish into streams with wild fish.)

If successful, when can I expect the money?

- Project funding is usually **not** dispensed in advance of the work occurring. Payments will be made on receipt of invoices which will include all supporting documents such as receipts.

Is there any help available?

Applicants are encouraged to contact the Program office in Nelson to discuss their idea **before** any formal application is submitted. Staff biologists can assist you to develop your project idea and completion of the application form.

What are my responsibilities?

- to complete the work as outlined in your application
- coordinate the volunteer labour/in kind donations
- ensure there is adequate accident insurance and WCB coverage for all participants in the project
- provide invoices (including receipts) to the FWCP office in a timely manner
- provide project summaries (reports)

For more information, contact:



Head Office, Nelson

Fish and Wildlife Compensation Program

103-333 Victoria Street

Nelson, BC V1L 4K3

Phone: 250-352-6874 Fax: 250-352-6178 E-mail: beth.woodbridge@bchydro.bc.ca

Application for Small Project Funding

Project Title

(Include a geographic name and a description of the type of activity e.g. Frenchman's Ridge Enhancement)

Project Sponsor (group or individual)

Mailing address _____

Town _____ Postal Code _____

Phone _____ Fax _____

E-mail _____

Contact Person (if different from left)

Mailing address _____

Town _____ Postal Code _____

Phone _____ Fax _____

E-mail _____

Project Location¹ and Description

Describe where the project will take place and provide a reference to a well-known feature such as the nearest town, highway, etc. (e.g., Arrow Creek valley, 8 km east of Creston, north of Hwy 3)

¹ Mark the general location on a map and attach it to the application form.

Describe the goal(s) of the project

Activities to be Undertaken



Fisheries and Oceans
Canada

Pêches et Océans
Canada



Ministry of
Environment

Delivering projects that conserve and enhance fish and wildlife affected by BC Hydro dams

PROJECT BUDGET				
Expenditures				Total \$'s
Contracted Services (e.g. consultant)				
Materials (list)		1		
		2		
		3		
		4		
		5		
Equipment Rental				
Travel				
Other (list)				
			TOTAL (A)	\$0
Other (Non FWCP) Cash Contributions				Total \$'s
		Organizations / Individuals		
	1			
	2			
	3			
	4			
	5			
			TOTAL (B)	\$0
Funding Requested from the FWCP				Total \$'s
			TOTAL (C) (A - B)	\$0
Applicants and/or Partners Contributions in Kind				
		Hours	Rate	Total \$'s
Volunteer Labour			(min wage)	
Donated equipment			(Prevailing rate)	
Other (specify)	1			
	2			
	3			
	4			
			TOTAL IN KIND (D)	\$0

APPLICANTS MUST COMPLETE THE FOLLOWING STATEMENT:

I/we _____ of _____ hereby make application for financial assistance under the terms and conditions of the FWCP in the amount of \$_____.

I/we acknowledge that the Government of British Columbia, BC Hydro or Fisheries and Oceans Canada are not liable for any personal injury or destruction of property as a result of this project. All submissions received by the FWCP become the property of the FWCP.

Project sponsor (name): _____ Date _____

The completed Small Project Application Form can be submitted at either of the Compensation Program offices by mail, hand delivery, courier, fax or e-mail.